



## **Certificate of Management-Building Information Modeling (CM-BIM) Renewal Process**

### **CM-BIM Renewal Overview**

As outlined in the CM-BIM Candidate Guide issued from 2011 through July 2015, the CM-BIM Certificate is valid for five (5) years. Initially, the Guide indicated that CM-BIM holders would be required to sit for an exam to retain their designation. This updated guidance waives that requirement for all current and future CM-BIM credential holders.

The CM-BIM was designed to demonstrate knowledge and understanding of concepts related to BIM adoption, practice and process. Because BIM is always evolving, individuals need to keep current with these advancements and continue their learning through continuing education.

### **Renewal Process for CM-BIM Holders**

#### **Initial Credential Renewal Period**

- Once earned, the CM-BIM Certificate is valid for an initial period of five (5) years.
- Prior to the five year anniversary of an individual first earning the credential, the CM-BIM holder must submit ten (10) hours of BIM-related continuing education (CE hours) earned during the previous two (2) years.

#### **Subsequent Credential Renewal Periods**

- Following the initial five (5) year period, all subsequent CM-BIM renewals will be on a three (3) year cycle.
- CM-BIM holders must submit thirty (30) hours of BIM-related continuing education (CE hours) earned during the previous three (3) years (dating back to the last CM-BIM renewal date).

#### **Example**

- CM-BIM credential first earned on 9/12/2012
- Credential valid until 9/12/2017
- CM-BIM holder must submit ten (10) hours of BIM-related continuing education (CE) earned between 9/12/2015 and 9/12/2017 to the CM-BIM Administrator by 9/12/2017
- If CE hours are approved by the CM-BIM Administrator the credential will be renewed and be valid for three (3) years until 9/12/2020
- Prior to 9/12/2020 the CM-BIM holder must submit thirty (30) hours of BIM-related continuing education (CE) earned between 9/12/2017 and 9/12/2020 to the CM-BIM Administrator by 9/12/2020
- If CE hours are approved by the CM-BIM Administrator the credential will be renewed and be valid for three (3) years until 9/12/2023
- This renewal process will continue every three years

### **Earning BIM-Related Continuing Education Hours**

CM-BIM holders may earn BIM-related CE hours in a number of ways. It is important that the CE hours be related to BIM and be a formal program or training class that can be documented. CE credit will be granted only for the specific BIM session, not for an entire conference that contained non-BIM-related content, for example. The following includes some examples of how a CM-BIM holder may earn CE hours, but other programs may also be accepted.

### **Potential Continuing Education Opportunities:**

- Attending BIMForum conferences or webinars
- Attending BIM-related programs at AGCA sponsored conferences or webinars
- Attending BIM-related programs at AGC Chapter sponsored conferences or webinars
- Instructing AGC BIM Education Program (BIM EP) courses as an approved BIM EP instructor
- Attending BIM-related software training, classes or seminars
- Attending BIM-related sessions or classes at non-AGC conferences such as those held by the Construction Owners Association of America (COAA), Construction Users Roundtable (CURT), American Institute of Architects (AIA), National Institute of Building Sciences (NIBS) or other organizations
- Presenting at a conference or other event on a BIM related topic

### **Continuing Education Guidelines**

- All activities must be BIM-related
- One (1) hour of BIM related programming = One (1) CE hour
- CE credit will be given only for a specific BIM session/program, not for an entire conference that also contains non-BIM-related content, for example.
- CE credit may be earned anytime from the date appearing on a CM-BIM certificate through the date the credential expires.
- No CE credit may carry over from one renewal period to the next.
- Renewal forms are due to the CM-BIM Administrator by the end of the anniversary month.
- CM-BIM holders can submit their CE credits as they earn them by uploading their form along with any supporting material to the renewal website. CM-Holders will receive an email back from the CM-BIM administrator within a week as to if the credits were accepted, rejected or if more information is needed.

### **Renewal Fee**

Once all continuing education credit is received, applicants may submit their renewal application along with their renewal fee of \$100.00.

### **New Certificate**

Upon approval of the renewal application and receipt of renewal payment, AGC of America will send the CM-BIM holder an updated CM-BIM certificate with a new expiration date within three weeks of approval of the renewal application.

### **Failure to Renew**

If a CM-BIM holder fails to renew their certificate before their renewal date they will be placed on a probationary period for six (6) months. Those who fail to submit their renewal application and renewal payment at the conclusion of the six (6) month period lose the right to use the CM-BIM designation in all its forms. If an individual seeks to regain their CM-BIM status following the six (6) months probationary period they may only do so after retaking the CM-BIM exam at their own expense and passing the exam.

### **Contact**

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Last Updated July 2015